

## Community Fund notes

Thank you for requesting a copy of intu Braehead's community fund application pack. This form has been designed to capture all the information needed to make a decision about your application. The following notes should answer any questions you may have, but if you would like to discuss any aspect of your application, please feel free to contact Lydia Brown, Community Development Manager, on 0141 885 1441 or at [lydia.brown@intu.co.uk](mailto:lydia.brown@intu.co.uk).

### General notes

We welcome applications from charities and community groups.

Funds must be used to help local projects.

Individual donations will be for a maximum of £500.

### Note 1

Why was your charity/community group set up and what do you hope to achieve by your work?

### Note 2

Please detail any main sources of funding you rely on. These may include:

- Government grant or subsidy
- Ongoing sponsorship by a company or individual
- Regular fundraising efforts (please detail the types of fundraising used)

### Note 3

Please detail the full amount of money you are applying to intu Braehead for. Our maximum donation is £500.

### Note 4

**Donations must be used to support identifiable projects only. General contributions to charitable funds will not be considered.** Please give as many details as possible about the project you're applying for funding for. This may include how you identified the need for the project, who will benefit, which areas it covers, how long the project will run for or how the project will be managed.

### Note 5

If you are applying to other organisations in addition to intu Braehead, please detail them here.

### Note 6

If any additional support has been secured – eg volunteer time, donation of materials etc, please detail it here.

### Note 7

If you have any objection to publicity being sought by intu Braehead, please detail it here. It will not necessarily hamper your application.

## intu Braehead Community Fund application form

|   |
|---|
| <b>Name and address of your charity/organisation:</b>                     |
| <b>Contact name and number:</b>   |
| <b>Registered charity number (if applicable):</b>                         |
| <b>What year was your charity/organisation founded?:</b>                  |
| <b>What are the main aims of your charity/organisation? (see note 1):</b> |
| <b>What are your main sources of funding? (see note 2):</b>               |
| <b>How much money is being applied for? (see note 3):</b>                 |

|   |
|---|
| <p><b>What project is this money being applied for? (see note 4):</b></p>   |
| <p><b>What (if any) other funding is being applied for to support this project? (see note 5):</b></p>   |
| <p><b>What (if any) non-financial support has been secured for this project? (see note 6):</b></p>  |
| <p><b>intu Braehead will seek media coverage to publicise any donations made. Is your charity/ organisation happy for this to happen? What PR opportunities do you foresee, should you be successful in your application? (see note 7):</b></p> |

Thank you for completing this form. Please sign, date it and return it to Lydia Brown, Community Development Manager.

**By email:** [lydia.brown@intu.co.uk](mailto:lydia.brown@intu.co.uk)

**By post:** Centre Management Office, intu Braehead, Kings Inch Road, Glasgow, G52 4BN

Signed: \_\_\_\_\_ Date: \_\_\_\_\_